

**SMOKY LAKE COUNTY  
REGIONAL COMMUNITY DEVELOPMENT COMMITTEE MEETING**

Minutes of the **Regional Community Development Committee** Meeting  
held virtually on **Thursday May 19, 2022** at 2:00 p.m.

<https://us02web.zoom.us/j/81545979833?pwd=dTc2Mkx0ck9DMVJsNk9ZR0pyUDBMUT09>

Meeting ID: 815 4597 9833

Passcode: 827670

**1. CALL TO ORDER**

The meeting was called to Order at **2:13 p.m.** by the Chairperson Lorne Halisky, in the presence of the following persons:

Division	Name	Voting Member	Attendance
Smoky Lake County	Lorne Halisky - Councillor	Yes	Present in Chambers
Smoky Lake County	Jered Serben - Councillor	Yes	Present in Chambers
Smoky Lake County	Ed Dyck	Yes	Virtually Present
Smoky Lake County	Noel Simpson – Public-at-Large	Yes	Virtually Present
Town of Smoky Lake	Evelynne Kobes - Councillor	Yes	Virtually Present
Town of Smoky Lake	Marianne Prockiw-Zarusky - Councillor	Yes	Absent
Town of Smoky Lake	Michelle Kotylak- Public-at-Large	Yes	Virtually Present
Village of Vilna	Paul Miranda - Councillor	Yes	Virtually Present
Smoky Lake County	Linda Fenerty - Councillor	Alternate	Absent
Town of Smoky Lake	Terry Makowichuk – Councillor	Alternate	Absent
Village of Vilna	Leroy Kuniyk - Mayor	Alternate	Absent
Smoky Lake County	Gene Sobolewski – CAO	No	Virtually Present
Smoky Lake County	Lydia Cielin - Asst. CAO	No	Present in Chambers
Smoky Lake County	Patti Priest – Legislative Services	No	Virtually Present
Village of Vilna	Earla Wagar – CAO	No	Virtually Present
Town of Smoky Lake	Adam Kozakiewicz – CAO	No	Absent
Smoky Lake County	Jordan Ruegg – Planning & Dev. Manager	No	Absent
Smoky Lake County	Kyle Schole – Planning & Dev. Assistant	No	Virtually Present
Smoky Lake Region	Michelle Wright – CEDO	No	Virtually Present

**2. AGENDA**

53-22: Evelynne Kobes That the Regional Community Development Committee (RCDC) Meeting Agenda for May 19, 2022 be adopted as presented.

Carried.

**3. MINUTES**

**Minutes: April 11, 2022**

54-22: Evelynne Kobes That the Regional Community Development Committee (RCDC) Meeting Minutes for **April 11, 2022** be adopted as presented.

Carried.

**Action List: April 11, 2022**

55-22: Evelynne Kobes That the Regional Community Development Committee (RCDC) Action List for **April 11, 2022** be adopted as presented.

Carried.

**Minutes: April 25, 2022**

56-22: Evelynne Kobes That the Regional Community Development Committee (RCDC) Meeting Minutes for **April 25, 2022** be adopted as presented.

Carried.

**Action List: April 25, 2022**

57-22: Evelynne Kobes That the Regional Community Development Committee (RCDC) Action List for **April 25, 2022** be adopted as presented.

Carried.

**4. REPORTS**

**CEDO Report**

Defer to Next Meeting

58-22: Jered Serben That the Regional Community Development Committee (RCDC) accept the Community Economic Development Officer (CEDO) Report for **April 3 to May 7, 2022**.

Carried.

Section 61

**Schedule "A"**

Policy: 18-01

COMMUNITY ECONOMIC DEVELOPMENT OFFICER (CEDO)  
**MONTHLY ACTIVITY REPORT**

Period of Report  
April 3 to  
May 7, 2022

Week	Activities and Location	Status	SP
April 3 to 10	1. County Tourism MCC and USA meeting	Complete	Vic Dist
	2. EV Charger Rationalization	Complete	2.1
	3. Career Fair planning - engaging food services, speaker confirmations, giveaways and presenter thank yous	Complete	2.11
	4. Connect for Food planning	Complete	2.10
	5. Ukr Twinning Meeting – update to RCDC on hours – approx. 40	Complete	Ukr Twin
	6. Chamber meeting prep	Complete	2.8
	7. Prep for Lakeland DMO meeting with Travel Alberta	Complete	3.6
April 11 to 16	1. RCDC Meeting	Complete	
	2. Connect for Food event – Flat Lake	Complete	2.10
	3. FCSS meeting – Youth Centre	In progress	2.11
	4. EV Rationalization to Councils	Complete	2.1
	5. Travel Alberta Grant meetings	Complete	3.6
	6. Ukr Twinning – Ribbon packages for worker bees	Complete	Ukr Twin
	7. Career Fair Preparations	Complete	2.11
	8. Chamber regular meeting	Complete	2.10
	9. Northern Lights RV Resort – Open House planning with County Planning and Development	Complete	2.8
	10. Vilna Council – EV Charging	Complete	2.1
	11. Joint Town and County – MCC and USA	Complete	Vic Dist
	12. Pumpkin Growers meeting	Complete	3.10
April 17 to 23	1. Career Fair prep and event	Complete	2.11
	2. Ribbon work bees – Ukrainian Twinning	Complete	Ukr Twin
	3. RCDC Meeting preparation	Complete	
	4. Waskatenau – EV Charger meeting	Complete	2.1
	5. Developer meeting	Complete	2.1
	6. Rural Development Network – housing study planning	In Progress	2.10
	7. Connect for Food - debrief	Complete	2.10
	8. Managing Partner meeting – contract	In progress	1.2
April 24 to 29	1. Northern Lights RV Resort Open House	Complete	2.8
	2. RCDC Meeting	Complete	
	3. Servus meeting re business development	In progress	2.1
	4. Meeting with Vilna business investor	In progress	Vilna Mainstreet
	5. Elevate Wellness meeting	Complete	4.2

6. Local agency meeting – collaboration and partnering – Town FCSS leading	In progress	4.2
7. Organized prizes for Go East Adventure game. Starts June 1 – our station is at Esso in Smoky Lake.	Complete	3.6
8. Ukrainian Twinning ribbon campaign kicked off	In progress	Ukr Twin
9. Town Council delegation – EV chargers; finalizing EV plans per municipality; except Vilna will be done in May.	Complete	2.1
10. Lakeland DMO meeting – 2022 strategy	Complete	3.6
11. Local food – networking resources to each other	Complete	2.10
12. Travel Alberta grant – letters of support for local operations and potential operations – <b>approve action taken</b> , letters sent for Art Gallery at Gofer	Complete	3.6
<b>Off for week of Apr 30 to May 7 – no report</b>	Complete	

59-22: Noel Simpson That the Regional Community Development Committee (RCDC) approve the action taken by CEDO to write a letter of support for the Esso Complex application to Travel Alberta for an art gallery on their premises.

Carried.

**RCDC**

**Executive Session 9.1  
 CEDO Contract**

**5. PROGRAM FINANCIAL  
 None.**

**6. OTHER BUSINESS**

**Roundtable: Regional Updates**

- Gathering Place Co-op Market and Bistro is getting a good response
- Gord Bamford Concert put on by Smoky Lake Ag Society was a great success
- Ukrainian Dance April 30 Zabava sold out
- Communities are starting to open up
- Waskatenau Ball season has started, lots going on in west end of County
- Metis Crossing is hosting many major events and conferences
- Regional Fire and Rescue study Phase II underway
- Aggregate study underway
- Chamber/RCDC meeting had lo turnout but two groups continue to collaborate
- Junior Fire Camp is in July
- HAK II is making good progress
- Smoky Lake and Vilna Ag Societies celebrating 50 years this year
- Farmers Appreciation Day is June 10, 2022 (RCDC will have a booth)

60-22: Noel Simpson      That the Regional Community Development Committee (RCDC) accept verbal Roundtable Reports as presented for information.  
Carried.

**Stakeholder Engagement**      That the Regional Community Development Committee (RCDC) acknowledge that no public was in attendance for the “Stakeholder” Engagement. at the **May 19, 2022** RCDC meeting.  
Carried.

**7. DELEGATIONS**  
**None.**

**8. EXECUTIVE SESSION**  
**CEDO Contract**

61-22: Jered Serben      That the Regional Community Development Committee (RCDC) go into Executive Session to discuss a Personnel Issue in regard to the Community Economic Development Officer (CEDO) Contract - Compensation, under the authority of the FOIP Act, Section 19: Confidential Evaluation at 2:25 p.m.  
Carried.

62-22: Evelynne Kobes      That the Regional Community Development Committee (RCDC) go out of Executive Session, 3:45 p.m.  
Carried.

63-22: Jered Serben      That the Regional Community Development Committee (RCDC) defer the formal CEDO performance evaluation to 2023.  
Carried.

64-22: Paul Miranda      That the Regional Community Development Committee (RCDC) approve compensation increase to the amount of **\$80,000.00 per year** from the previous two contract extension(s) compensation of \$6,000.00 **per month** for **Pappy’s Parcel Pitstop Inc. c/o Michelle Wright** as the “Contractor” for the position of **Community Economic Development Officer (CEDO)**, and approve the renewal of the “Contract Agreement” that was originally signed July 24, 2019 for an additional one-year term to June 30, 2023, effective June 1, 2022, in accordance with April 25, 2022 RCDC Motion #48-22.  
Carried.

**NEXT MEETING**

65-22: Evelynne Kobes That the next Regional Community Development Committee (RCDC) Meeting will be held in person at County Council Chambers on **June 29, 2022 10:00 a.m. for the purpose of Finalizing 2021 Schedules and approving the 2022 Strategic Priorities and Budget.**

Carried.

**ADJOURNMENT**

66-22: Jered Serben That the Regional Community Development Committee (RCDC) Meeting adjourned, time **4:40 p.m.**

Carried.

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CHAIRPERSON